

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF FLORIDA**

PETITION FOR ADMISSION TO THE BAR

I. Attorney Information:

_____				_____	
Last Name	First Name	Middle Name	Generation	Bar Number & State of Issuance	
_____				_____	
Firm Name				Attorney E-Mail Address	
_____				_____	
Firm Street Address			City	State	Zip Code
_____				_____	
Firm Mailing Address (i.e. P.O. Box)			City	State	Zip Code
_____				_____	
Office Phone Number			Office Fax Number		

II. Completion of Tutorials (Please check appropriate item):

Both tutorials are required by ND/FL L.R. 11.1(A). No waiver or exceptions will be allowed.

_____ I have completed the following tutorials:

On-line local rules tutorial
Date tutorial completed: _____
Confirmation Number: _____

CM/ECF Tutorial
Date tutorial completed: _____

III. Bar Membership Credentials:

I am admitted to practice before the following courts (attach separate list if needed):

(A)	_____	Date Admitted	_____
(B)	_____	Date Admitted	_____
(C)	_____	Date Admitted	_____
(D)	_____	Date Admitted	_____
(E)	_____	Date Admitted	_____

IV. Request for Expedited Petition

If there is cause for your petition to be processed within 1- 3 **working** days of receipt by the Clerk’s Office, please indicate below. (*Petitions are normally processed within 5 working days.*)

Please expedite my petition.

Reason: _____

V. Attachments to the Petition:

- a. Attach an original Certificate of Good Standing from The Florida Bar or the state bar in which you are a member. The Certificate of Good Standing should be dated within thirty (30) days of the date of the submitted petition.
- b. Attach the admission fee of **\$196.00** payable to “Clerk, U.S. District Court.” (\$20.00 of this fee will be deposited into the Federal Bench and Bar Fund of the Court.) Any attorney representing the United States or the State of Florida, and who is an employee of the United States or the State of Florida, respectively, is exempt from paying the admission fee.

Under penalty of perjury and subject to the provisions of the special rules governing the admission, I hereby apply for admission to practice in the United States District Court for the Northern District of Florida.

Signature

Date

Please return the completed application to:

**Clerk, U.S. District Court
Attn: Attorney Admissions
111 N. Adams St., Suite 322
Tallahassee, FL 32301-7717**

****Once you receive your e-mail notice of admission to the Northern District of Florida bar, you should next register for a login for Electronic Case Filing (CM/ECF). Please refer to the CM/ECF tab on our web site at www.flnd.uscourts.gov. Your admission to the bar does not automatically enroll you for electronic case filing. An on-line request must be submitted separately.****

(Revised 11-1-11)